

NZ ORAL HEALTH ASSOCIATION ANNUAL CONFERENCE

WELLINGTON CONVENTION CENTRE
13-14 OCTOBER 2023



SPONSORSHIP & EXHIBITION PROSPECTUS

PROUDLY PRESENTED IN ASSOCIATION WITH



INVITATION

Dear Valued Sponsor and Exhibitor,

On behalf of Te Ohu Pūniho Ora o Aotearoa, NZ Oral Health Association NZOHA we would like to invite you to be part of our annual conference that is to be held at Tākina Wellington Convention Centre, 13th & 14th October 2023. This event will be our first two day conference as NZOHA. As you know, we have held many successful conferences in the past. Our members enjoy attending our conference event as it's a great opportunity to mingle with peers and company representatives. Our speaker programme includes world leading educators with a wide range of specialities.

We thank our sponsors for their role in making the conference educational and informative. Conferences are a perfect opportunity to showcase your products and advancements to the dental community. Dental and Oral Health Therapists and Dental Hygienists have a proven record of accomplishment in advocating for your products and this will be further enhanced should your company partner with us for conference 2023.

Do not miss this opportunity to increase visibility and exposure in the New Zealand market.

We look forward to having you on board.

Regards

Anna Holyoake
President
NZOHA



Exhibition and Sponsorship Liaison
For more information and queries, please contact:
Melanie Pitto
Medical Technology Association of NZ
P: 09 917 3647
F: 09 917 3651
E: melanie@mtanz.org.nz



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DELEGATE PROFILE

Annual Meetings have shown a constant growth and improvement over the years.

DELEGATE NUMBERS:

YEAR	LOCATION	NUMBERS
2016	New Plymouth	184
2017	Wellington	246
2018	Christchurch	410 (SOLD OUT before end of Early Bird)
2019	Auckland	442
2021	Dunedin	300
2023	Wellington	300 - 400

It is anticipated that the 2023 Convention will attract a similar amount of enthusiasm and interest from:

- Oral Health Therapists
- Dental Hygienists
- Dental Therapists
- Orthodontic Auxiliaries
- Students

Wellington is our chosen host city and is an exciting time for the professions as we reflect on the past but focus on a strong future.

This event is the perfect opportunity to interact with your target market and promote your products.



EXHIBITION TIMINGS

EXHIBITION SET-UP HOURS

Date Thursday 12 October 2023 From 14:00 to 17:00

EXHIBITION OPEN HOURS

Date Friday 13 October 2023 Time 7:30 to 18:00

Saturday 14 October 2023 Time 7:30 to 16:00

EXHIBITION BREAKDOWN HOURS

Date Saturday 14 October 2023 From 16:00

HEALTH & SAFETY

Due to Health & Safety requirements exhibitors will not be granted access to the exhibition area prior to the time specified above. Likewise, exhibitors are not permitted to pack down prior to the time indicated due to noise levels that will be created within the exhibition space. Please ensure that your staff are aware of this.

COVID-19

The 2023 Conference Organising Committee is following the government's advice and strict health rules around COVID-19. When at the event, it's really important to practise good hygiene, regularly wash and thoroughly dry your hands and practise good cough etiquette. Hand sanitiser will be positioned in the conference venue. Most importantly and as always, anyone who is unwell should not be attending any public events.

For more information, please email Mel Pitto for our COVID-19 On-site Preparedness Plan.

SOCIAL EVENTS

COCKTAIL HOUR WELCOME FUNCTION

Date	Friday, 13 October 2023
Time	16:30 - 17:30
Venue	L1 Takina Exhibition Hall
Cost	Included in Exhibitor Registration Fee
Dress	Smart casual

GALA DINNER

Date	Friday, 13 October 2023
Time	18:30 Pre-dinner drinks 19:30 seated for dinner
Venue	Queens Wharf Ballroom - Foxglove
Cost	\$150.00+ GST (3 course meal, complimentary drinks)
Dress	Evening Wear

ALL REFRESHMENTS WILL BE SERVED IN THE EXHIBITION AREA, INCLUDING:

- ▶ Morning Teas
- ▶ Lunches
- ▶ Afternoon Teas



ABOUT THE VENUE AND WELLINGTON

MEETING VENUE

Wellington Tākina Convention Centre

W: takina.co.nz

P: +64 4 381 7272

Tākina Wellington Convention and Exhibition Centre is the home of inspiring exhibitions and informative conferences in the heart of Wellington CBD's cultural precinct.

The international convention centre is within easy walking distance of key transport links, entertainment and recreation options, and has many accommodation options nearby.



ACCOMMODATION RECOMMENDATIONS

Oaks Wellington – 89 Courtenay Place

Offer: 10% off best room rate at the time of booking.

Code: NZOHA

Quest – Multiple Venues

Offer: Fixed price of \$190 for a studio and \$250 for a one bedroom for the dates of the event plus buffer available at any of the 8 Quest properties in Wellington.

Code: NZOHA23

Astelia - Boulcott Suites, HOTEL

Offer: 20% off the best room rate at the time of booking at any of the above properties.

Copthorne – 100 Oriental Parade

Offer: 10% off best room rate at time of booking.

Code: NZOHA23



ABOUT WELLINGTON

Wellington is at the geographical heart of New Zealand with easy access via any mode of transport. Wellington Airport is just a 15-minute drive from Tākina Wellington Convention and Exhibition Centre and Museum of New Zealand Te Papa Tongarewa, ensuring your delegates can make the most of their time in the capital.

Tākina Events' city centre venues are within easy walking distance of key transport links, Wellington's world-class hospitality scene, entertainment and recreation options, and thousands of accommodation rooms.

Wellington's creative heart and natural beauty provide countless activities to entertain delegates outside the international convention centre.

Walk Wellington's picturesque waterfront or browse its vintage shops and laneways. Get a taste of local culture with museums, galleries, and theatre, or sink your teeth into the city's lively foodie scene.

Beyond the CBD, Wellington's rugged coastlines, forests, and award-winning Wairarapa wine region are perfect for pre- or post-event exploration.



EXHIBITION COSTS

Please confirm all of your requirements on the Application to Exhibit.

Invoicing: On receipt of your completed Application to Exhibit Form, MTANZ will raise an invoice for the stand cost.

Please refer to Booking and Payment Conditions listed in the Terms and Conditions.

SPACE ONLY SITE | 3 X 2 MTR SITE

MTANZ MEMBER	NZ\$1,810.00 + GST
MTANZ NON-MEMBER	NZ\$2,160.00 + GST

Power is available at an additional cost of NZ\$65.00 per stand (to order power please specify on the Application to Exhibit)

Space Only stand price includes:

- 1 Trestle Table
- 1 Tablecloth
- 2 chairs
- Delegate list (provided at pack in)
- Product summary in Conference Handbook

Note: No personnel are included in the stand cost (see pricing over)

PREFABRICATED SITE | 3 X 2 MTR SITE

MTANZ MEMBER	NZ\$2,210.00 + GST
MTANZ NON-MEMBER	NZ\$2,560.00 + GST

Prefabricated stand price includes:

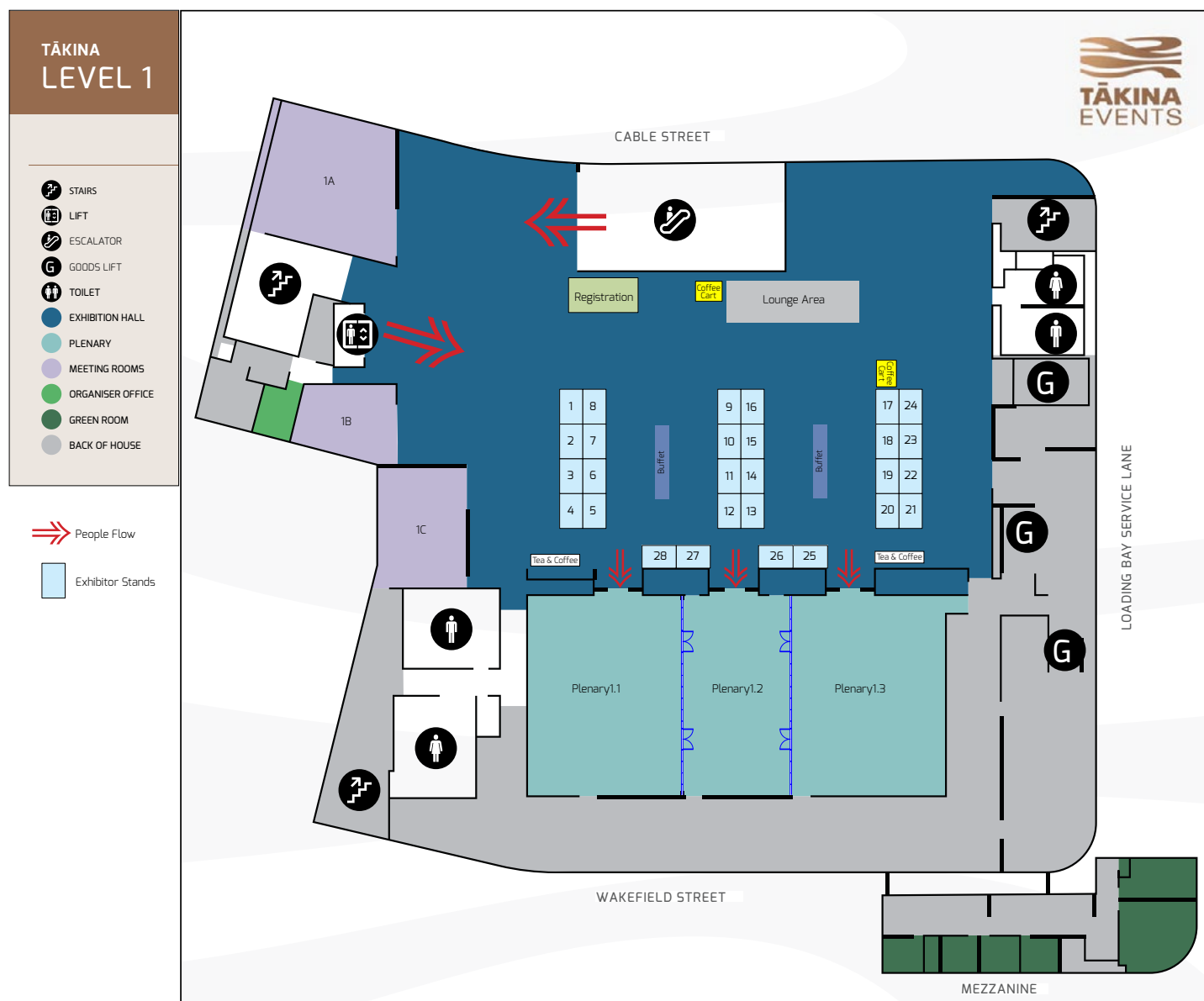
- White stipple finish walls - 3m wide x 2m deep x 2.5m high
- A single 240volt 10amp power outlet
- 2 spotlights
- Fascia with name signage
- 1 Trestle Table
- 1 Tablecloth
- 2 chairs
- Delegate list (provided at pack in)

Note: No personnel are included in the stand cost (see pricing over)



FLOOR PLAN

MTANZ reserves the right to modify the floor plan to accommodate space sales or change as necessary to avoid conflicts.



DESIGN & FURNITURE

Exhibition Hire Services (EHS) is the company contracted to install the shell scheme. They are available to assist with the design and build of your stand and provide additional furniture and accessories.

For any furniture requests, please contact Gwen Johnston on:

Ph: +64 (0)21 547 608

Should you wish to invest in a custom built stand then please contact EHS on:

Ph: +64 (0)4 568 3992

Web: www.exhibitionhire.co.nz

A representative of the company will contact you once your stand booking and number has been confirmed to discuss any additional furniture requirements you may have.

If you are having a custom-built stand please include the details of the build company on the Application to Exhibit.

EXHIBITOR REGISTRATION FEES

EXHIBITOR REGISTRATION FEE

NZ\$260.00 + GST

Note: No personnel are included in the stand cost unless part of a sponsorship package.

All Exhibitors are to be registered via Medical Technology Association of NZ. The Exhibitor Registration link will be emailed to you to enable you to register your staff for the exhibition and social functions. Please note that exhibitors are not entitled to CPD points.

EXHIBITION INFORMATION

ATTACHMENTS & ADHESIVES

We have a policy that a room or area of the venue must be returned to the condition in which it was found, following each hire. Possible damage or risk to furniture or fittings is avoided by the following measures:

Many display adhesives are damaging to timberwork, painted finish and fabrics, we ask that you check with the Conference and Banqueting Supervisor to ascertain what is most suitable for you to use.

Cellotape and double sided tapes, tacking or nailing into timberwork, painted finish or fabrics are strictly prohibited.

Painted areas must not be used for displays.

Tying or hanging objects with string or gut is recommended and please ensure that sprinkler heads or lighting fixtures are not used.

Damage to the building is chargeable to the Exhibitor

DELIVERIES – PRE-CONFERENCE

MTANZ and the exhibition venue staff will not accept responsibility for goods left unattended by couriers or exhibitors.

RUBBISH

The exhibition venue staff handles normal rubbish disposal and rubbish sacks are placed out during pack-in/out times. Please do not stack packing and rubbish in front of fire doors. Please place any items of rubbish directly in front of your stand and ask a Conference and Banqueting staff member to permanently dispose on your behalf.

STORAGE ON SITE

Please contact the venue directly for information on storage options. As a general rule there is minimal storage on site and we ask that large items or any crating be taken off site to store.

COURIER ITEMS

If you have forwarded courier items direct to the venue prior to your arrival, please check with a Conference & Banqueting staff member who will arrange for the items to be placed on your stand. If you are expecting any items to be delivered during your stay please provide details to a Conference & Banqueting staff member.

At the conclusion of the exhibition, if you are couriating any items direct from the venue we ask the following:

1. Book courier and advise that the items are to be collected from the correct conference room
2. Ensure all items are correctly labeled and marked, with number of items to be collected.

Please note: We are unable to arrange courier collection on your behalf. The venue does not take any responsibility for items not collected. Any items, which are left in the venue 3 days after the exhibition, will be permanently disposed of unless prior arrangement has been made.

PLATINUM Sponsor | NZ\$20,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Platinum Sponsor
- Acknowledgement by the Convenor during Opening and Closing sessions
- Recognition on all Conference material, and on Conference website (logo and 50 word product or company profile on Conference Website with a link to company website)
- Opportunity to provide x 6 notifications to be posted on the official Conference facebook page or NOZHA email campaigns
- Two complimentary exhibition spaces (prefabrication charge payable by partner at \$476+GST per stand)
- Priority choice of exhibition site
- One speaker slot on conference programme (to be approved by the Conference committee)
- Four complimentary Exhibition Registrations including Welcome Reception tickets
- Four complimentary tickets to the Gala Dinner
- Company logo on the front cover and listing inside the Conference Handbook with the tag line "Platinum Sponsor"
- Two full pages of advertising inside the Conference Handbook (artwork supplied by partner)
- Company Logo printed on Lanyards and Conference bag/or sponsor can provide these
- Company logo displayed on the Welcome Slide during breaks and Opening and Closing sessions
- Company logo displayed on Conference Slides prior to each session and before each catering break
- Complimentary insert of material, supplied by the partner, into delegates' satchels
- Placement of x1 Branded signage in auditorium
- Placement of x 2 Branded signage in Foyer between expo space and plenary
- 3 complimentary webinars provided to all members throughout the year
- Company Logo printed on Lanyards and Satchels.

GOLD Sponsor | NZ\$12,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Gold Sponsor
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on all Conference material, and on Conference website (logo and 50 word product or company profile on Conference Website with a link to company website)
- Opportunity to provide x4 notifications to be posted on the official Conference facebook page
- One complimentary exhibition spaces (prefabrication charge payable by partner at \$476+GST per stand)
- Priority choice of exhibition site following Platinum sponsor
- One speaker slot on conference programme (to be approved by the Conference committee)
- Two complimentary Exhibition Registrations including Welcome Reception tickets
- Two complimentary tickets to the Gala Dinner
- Company logo on the front cover and listing inside the Conference Handbook with the tag line "Gold Sponsor"
- Two full pages of advertising inside the Conference Handbook (artwork supplied by partner)
- Company logo on the front cover and inside the Registration Brochure with the tag line Gold Sponsor"
- Company logo displayed on the Welcome Slide during breaks and Opening and Closing sessions
- Company logo displayed on Conference Slides prior to each session and before each catering break
- Complimentary insert of material, supplied by the partner, into delegates' satchels
- Placement of x1 branded signage in auditorium
- One Webinar to NZOHA during the year.

SILVER Sponsor | NZ\$9,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Silver Sponsor
- One complimentary Exhibition Registrations including Welcome Reception tickets
- One Complimentary Gala Dinner ticket
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on all Conference material and on Conference website
- One complimentary exhibition space (prefabrication charge payable by partner at \$476+GST per stand)
- Priority choice of exhibition site after Gala Dinner Sponsor
- Company logo on Conference Website with a link to company website
- Full page of advertising inside the Conference Handbook (artwork supplied by partner)
- Company logo and listing inside the Conference Handbook
- Company logo displayed on the Welcome Slide during breaks and Opening and Closing sessions
- Company logo displayed on Conference Slides prior to each session and before each catering break
- Complimentary insert of material, supplied by the partner, into delegates' satchels
- Company logo on the front cover and inside the Registration Brochure with the tag line "Silver Sponsor".

BRONZE Sponsor | NZ\$6,000 + GST

ADDITIONAL BENEFITS

- Early choice of Exhibition site after Silver Sponsor
- Acknowledgement of sponsor in opening and closing addresses
- Recognition on all Conference material, and on Conference website (logo and 50 word product or company profile on Conference Website with a link to company website)
- Complimentary insert of promotional material (supplied by Sponsor) in delegates satchels, valued at \$300
- Company logo displayed on screen during conference
- Recognition as a Bronze sponsor in the programme list of sponsors.

COFFEE BARISTA Sponsor | NZ\$6,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Sponsor associated with the Coffee Baristas (2 located within the exhibition)
- Sponsor is encouraged to provide reusable cups
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on all printed Conference material and on Conference website
- Choice of exhibition site after Premium, Platinum, Gala and Gold Sponsor allocation – extra consideration given the location of the coffee barista
- Two complimentary Exhibition Registrations including complimentary Welcome Reception tickets
- Company logo on Conference Website with a link to company website
- Company logo on the front cover and inside the Registration Brochure with the tag line "Coffee Barista Sponsor"
- Half page of advertising inside the Conference Handbook (artwork supplied by partner)
- Company logo and listing inside the Conference Handbook
- Company logo displayed on the Welcome Slide during the opening and closing sessions
- Company logo displayed on Conference Slides prior to each session and before each catering break
- Complimentary insert of material, supplied by the partner, into delegates' satchels.



SPEAKER Sponsor | NZ\$3,000 + GST

The Committee are seeking applications for speaker sponsorships. To apply for a speaker slot please forward the name of the speaker, workplace, country, abstract and title of talk to Anna Holyoake Email: president@nzoha.co.nz

Speaker nominations will be assessed by the committee. If deemed suitable for inclusion in the conference program you will be notified accordingly.

Please note that speakers are required to speak on educational topics that will receive NZDA CPD points. Companies are asked not to put up speakers who discuss or promote their products.

If you wish to sponsor a speaker from the list published in this document then please advise Anna.

ADDITIONAL BENEFITS

- Company will be acknowledged as a Speaker Sponsor
- Speaker will be provided a 1-hour speaking slot within the conference programme
- Opportunity to introduce your speaker
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on all Conference material and on Conference website
- Company logo inside the Registration Brochure
- One complimentary Welcome Reception ticket
- Company logo on Conference Website with a link to company website
- Company logo and listing inside the Conference Handbook
- Quarter page of advertising inside the Conference Handbook (artwork supplied by partner)
- Company logo displayed on the Welcome Slide during the opening and closing sessions

NOTE: The sponsor is responsible for any airfares, accommodation, speaker honorarium or costs associated with providing the speaker

SUPPORTING Sponsor | NZ\$2,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Supporting Sponsor
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on all Conference material and on Conference website
- Company logo on Conference Website with a link to company website
- Company logo inside the Registration Brochure
- Company logo and listing inside the Conference Handbook

SEAT DROP | NZ\$500 + GST

ADDITIONAL BENEFITS

- Recognition on all Conference material and on Conference website
- Company logo on Conference Website with a link to company website
- Company logo inside the Registration Brochure
- Company logo and listing inside the Conference Handbook
- Your material (supplied by the sponsor), placed on all seats for conference delegates at a time determined in conjunction with the committee

WORKSHOP Sponsor | BY NEGOTIATION

ADDITIONAL BENEFITS

- Sponsors are sort to sponsor workshops. Workshops will consist of approximately 20 people and will take place over break times.
- To express your interest please contact Anna Holyoake - Email: president@nzoha.co.nz

SPEAKERS confirmed to date



DR. JAMES FERNANDO

LECTURER GENERAL DENTISTRY (CARIOLOGY) MELBOURNE DENTAL SCHOOL

Dr. James Fernando is a dentist and dental academic, having completed his Doctor of Philosophy in 2018 researching chemical repair of the dental hard tissues (remineralisation). He is currently a Research Fellow of the Cariology Research group at the Melbourne Dental School. James has been in private practice for over 10 years and operates a dry mouth clinic in the Oral Medicine department at the Royal Dental Hospital Melbourne.

As an early career researcher, James has published in the Journal of Dentistry, Caries Research and Nature Scientific Reports. He has presented at numerous dental conferences both locally and internationally. He is a member of the European Organisation for Caries Research, the International Association for Dental Research and was a finalist in the 2018 CRCA Early Researcher showcase. James also teaches the cariology component of the Doctor of Dental Surgery and Bachelor of Oral Health courses at Melbourne Dental School.



PROFESSOR JONATHAN BROADBENT

BDS PHD PGDIPCOMDENT

Professor Broadbent's research interests include the epidemiology of dental caries, tooth loss, and periodontal disease. He has special interests in dental longitudinal research and inequalities in dental health.



TIM CHAMBERS

BPHED (HONS 1ST CLASS) BA PHD (PUBLIC HEALTH)

Tim is a Fulbright Scholar (Harvard University) and a Senior Research Fellow in the Health, Environment and Infection Research Unit at the University of Otago, Wellington. His research interests include environmental health and infectious diseases. Tim's current research investigates the potential health burden of drinking water contamination, with a focus on nitrate contamination. Tim has also contributed to the Covid-19 response through his work on digital contact tracing for multiple Government agencies.

Dr Chambers uses spatial and quantitative research methods to understand the connections between place, space and health. Tim's research also uses innovative technological solutions – such as wearable cameras, GPS devices and Bluetooth tracking devices to understand complex human behaviour. Tim's research agenda also has a strong equity and policy focus.



DR ROISIN MCGRATH

DIPDH, DIPDT, GC-INTLHL, MPH, PHD, SENIOR LECTURER ORAL HEALTH MELBOURNE DENTAL SCHOOL

Roisin has worked in the oral health field for over 30 years. She currently works part-time at the University of Melbourne as a Lecturer in Oral Health and is also employed by Dental Health Services Victoria as the Manager of the Dental Teaching Clinic at the Royal Dental Hospital of Melbourne.

She has qualifications in dental assisting, dental hygiene and dental therapy. She also has a Graduate Certificate in International Health, a Master of Public Health (Sexual Health) and a PhD in oral health promotion. Never one to stop learning, Roisin has recently enrolled in a Graduate Certificate in University Teaching. She is also an accredited Mental Health First Aid instructor and delivers MHFA training to dental practitioners. Roisin is a passionate advocate for the oral health professions and has been actively involved in the Dental Hygienists Association of Australia for many years.



KAREN LANSDOWN

BOH, M.ED, ADULT SCOPE

Karen Lansdown is Head of Department Oral Health at Auckland University of Technology. In her role with Health Sciences Karen oversees the undergraduate and postgraduate programs and is responsible for strategic planning in oral health.

As an oral health therapist with adult scope restorative and postgraduate qualifications in education, Karen has had seventeen years of clinical and eleven years teaching experience. Her teaching philosophy 'is to make the mundane extraordinary and simplify the complex'.

She contributes to the development of educational strategies, consistency of practice, alignment of policies, and procedures ensuring high quality outcomes for students. Her success in transformative teaching has been recognized internationally as a fellow and assessor of the Higher Education Academy UK and through faculty and Vice-Chancellor's teaching awards.

TERMS & CONDITIONS

These Terms and Conditions will form the basis of an agreement between you (Exhibitor) and Medical Technology Association of NZ (MTANZ). Please read them carefully. By signing and returning the Application to Exhibit form you are deemed to have read and accepted these Terms and Conditions.

(1) BOOKING AND PAYMENT TERMS

Exhibition stands can only be booked on receipt of the signed Application to Exhibit form and will be allocated on a first in-first served basis following the confirmation of sponsor's stands. Bookings will be acknowledged through a confirmation email.

A tax invoice for the full cost of the exhibition stand will be issued with the confirmation, and is payable on receipt of the tax invoice to confirm your booking. If payment is not received MTANZ has the right to cancel the booking.

All monies due must be received prior to commencement of the conference/exhibition. Should any monies be outstanding at the commencement of the conference/exhibition the Exhibition Manager has the right to refuse access to the conference/exhibition.

If the Exhibitor defaults in payment of any invoice when due, they will be liable to pay penalty interest of 2.5% per calendar month. The Exhibitor will indemnify MTANZ against all MTANZ's legal costs and collection costs incurred by MTANZ in relation to recovering or collecting any outstanding money due under these Terms and Conditions.

The Organising Committee reserves the right to refuse any Application to Exhibit.

Subletting of space will not be permitted.

All monies are to be paid in New Zealand dollars (NZ\$).

(2) CANCELLATION

Once a signed Application to Exhibit is confirmed by MTANZ, the following cancellation fees will apply:

- In the event of cancellation 50 days or less prior to the date of the conference/exhibition 50% of the stand fee will apply.
- In the event of cancellation 10 working days or less prior to the date of the conference 100% of the stand fee will apply.
- If attending personnel are cancelled less than 7 working days prior to the date of the conference the full exhibitor registration and social functions will be charged.

(3) COURIERS AND STORAGE

Arranging couriers and transportation of exhibition equipment is the sole responsibility of the Exhibitor. Costs associated with storage of equipment is also the sole responsibility of the Exhibitor.

(4) EXHIBITION SPACE

Alcohol - Alcohol cannot be served from stands. Alcohol is not permitted in stand prizes.

Cleaning - Stands and exhibits shall be kept clean and tidy throughout the conference/exhibition. Cleaning of the stand is the responsibility of the Exhibitor.

Custom Built Stands - The Exhibition Manager must be advised if a custom built stand is being installed. This information is requested in the Application to Exhibit form.

Damages - The Exhibitor shall take all reasonable care when installing/dismantling its equipment and stand as not to cause damage to the venue carpet, walls and floors and the prefabrication booths supplied by the MTANZ contractor, including the panels, fascia and spotlights. The Exhibitor will be responsible for any direct loss caused by the inappropriate installation/dismantlement of equipment and/or stand.

Floorplan - MTANZ reserves the right to modify the floor plan to accommodate space sales or change as necessary. While MTANZ will use its best endeavours to consult the Exhibitors when modifying the floor plan, MTANZ is not obliged to do so.

Food - Giveaways of food are permitted from exhibition stands only if pre-packaged and authorised has been sought from the venue. Exhibitors are not permitted to sell, prepare or cook food within the exhibition area.

NOISE AND OBSTRUCTIONS - Exhibitors may advertise within their stand area and may use amplifiers or videos, but at all times the noise level must be reasonable and not detract from other exhibitors displays. Exhibitors must not obstruct the aisles and public walking areas. The organiser may prohibit or regulate any noise level that it considers in its sole discretion is an annoyance or disadvantage to other exhibitors. Where videos are used, adequate space must be allowed within the stand space and must not cause obstruction in the aisle.

PROMOTIONAL MATERIAL - No promotional material may be distributed (e.g. on seats in plenary sessions) or displayed outside of the stand area without permission of the Exhibition Manager, in consultation with the Conference organiser.

STAND SPACE - Exhibitors may set up their demonstrations within their purchased stand space only. Aisles and walkways must be kept clear at all times. If any Exhibitor occupies space outside the parameters as indicated on the floor plan, a fee that reflects the additional area being occupied will apply.

UNOCCUPIED SPACE - Any space that is paid for but not claimed and occupied by the commencement of the conference/exhibition can be reassigned by MTANZ without refund to the Exhibitor.

(5) EXHIBITOR REGISTRATION

All personnel must be registered and report to the MTANZ desk on arrival. Failure to wear a name badge may result in the Exhibitor being requested to leave the venue.

(6) HEALTH AND SAFETY

Health and Safety Legislation: The Exhibitor must comply with all health and safety legislative requirements, including the Health and Safety at Work Act 2015 (HSWA) and all related legislative instruments, guidance and codes of practice (Health and Safety Legislation).

Obligation: The Exhibitor must ensure so far as is reasonably practicable the health and safety of its workers and any other workers whose work is influenced or directed by the Exhibitor. The exhibitor must ensure so far as is reasonably practicable that the health and safety of other persons is not put at risk from work carried out by the Exhibitor.

The Exhibitor controls the place of work: Under these Terms and Conditions the Exhibitor will be in control of and manage the space as indicated on the floor plan and space in fact occupied during the exhibition/conference (Exhibition Space). The Exhibitor will be responsible for all inductions and take all practicable steps to ensure the safety of all its workers, and any other parties associated with the performance of its obligations under these Terms and Conditions, including visitors, contractors, subcontractors, service providers, the public, visitors to the areas under the control of the Exhibitor and any person required to be at the Exhibition Space at any time leading up to, during and after each conference/exhibition.

Exhibitor responsible for training its workers: The Exhibitor is responsible for ensuring that all workers doing work for it are trained in the relevant health and safety requirements applicable to the use of the venue where an exhibition/conference is held, and have all of the necessary skills, qualifications and experience to use the venue safely.

Audits: The Exhibitor must take part in any health and safety audits conducted by MTANZ if requested to do so, and accept that MTANZ or an independent third party will have access to the Exhibition Space in order to review, monitor and/or audit the Exhibitor's health and safety procedures and practices for the purposes of such audits.

Health and Safety Plan: MTANZ and the Exhibitor shall consult, cooperate and coordinate to ensure that an appropriate health and safety management system is put in place for each exhibition/conference, including policies and procedures so as to ensure compliance with the Health and Safety Legislation.

Such system, policies and procedures shall include (without limitation):

- a) a comprehensive health and safety policy;
- b) health and safety objectives signed by a senior manager from both the Exhibitor and MTANZ;
- c) a hazard and risk register covering all hazards associated with hosting and running of an exhibition/conference;
- d) a documented instruction process for personnel involved in hosting and running an exhibition/conference covering all relevant aspects of health and safety management;
- e) a documented briefing process for representatives of the participating Exhibitors covering all relevant aspects of health and
- f) safety management, to be given at least 24 hours prior to an exhibition/conference;
- g) a documented emergency plan for the venue;
- h) a designated warden for the venue;
- i) a health and safety system that complies with Health and Safety Legislation; and
- j) appropriate health and safety signage and information, evacuation procedures and emergency equipment at the venue, which are clearly visible to all those attending an exhibition/conference; such system, policies and procedures to be notified to MTANZ at least 60 days prior to an exhibition/conference for approval.

Exhibitor must submit documents: The Exhibitor is required to hold on file all documents, such as, for example, a Health and Safety Plan, a completed hazard identification and control register and any associated job safety and environmental analysis, which MTANZ believes, can demonstrate to the Exhibitor's compliance with Health and Safety Legislation. The Exhibitor agrees to provide MTANZ with access to these documents if required within 5 working days of request.

Acceptance: The acceptance by MTANZ of a Health and Safety Plan, and the documents referred to in the preceding paragraph, will not release the Exhibitor from its responsibilities and obligations under Health and Safety Legislation or any of the requirements and conditions of these Terms and Conditions.

Notifying Ministry of Business, Innovation and Employment: The Exhibitor is responsible for notifying the Ministry of Business, Innovation and Employment of any incidents as required in the Health and Safety Legislation. Copies of any notifications to the Ministry of Business, Innovation and Employment by the Host are to be provided to NZC at the same time.

Notifying MTANZ: All accidents, incidents or near misses are to be reported to MTANZ immediately.

(7) INDEMNITY AND EXCLUSION OF LIABILITY

To the extent permitted at law, nothing expressed or implied in these Terms and Conditions will confer any liability on MTANZ in respect of any:

- a) indirect, consequential or special loss, damage, cost or expense suffered or incurred by the Exhibitor except to the extent that this indirect, consequential or special loss, damage, cost or expense suffered or incurred by the Exhibitor was caused directly or indirectly as a result of a breach by MTANZ of any of its obligations under this Agreement; or
- b) loss, damage, cost or expense suffered or incurred by the Exhibitor, to the extent to which this results from any act or omission by the Exhibitor. The Exhibitor will indemnify MTANZ at all times against any loss, damage or cost excluding consequential loss or damage suffered or incurred by MTANZ as a direct result of a breach by the Exhibitor of any of its obligations under these Terms and Conditions.

(8) INSURANCE

The Exhibitor will at their own expense hold adequate public liability insurance. The Exhibitor will provide proof of such insurance on request by MTANZ.

(9) PACK-OUT

Exhibition pack-out times are stated under the heading "Exhibition Timings and must be adhered to.

(10) PRIVACY

MTANZ is committed to managing and protecting personal information in accordance with the Privacy Act 2020. Personal Information collected will only be used for the purposes of conducting the exhibition/conference or for communicating with attendees after the exhibition/conference has concluded. Where such communications constitute commercial electronic messages within the meaning of the Unsolicited Electronic Messages Act 2007 and are by electronic means, MTANZ will only communicate with those persons who have consented to receiving such messages

from MTANZ. Personal information will only be kept for as long as it is reasonably needed for the purpose for which it was collected. We may share your personal information with official third party contractors, conference attendees and the organising committee for the purpose of assisting you with your exhibition participation and for marketing purposes (if you have consented to it). We may also be required to share your information as required by law. We take all reasonable steps to ensure that information (including personal information) collected by MTANZ is securely stored and protected. Persons have the right to access and request correction of their personal information held by us. Requests to access and or request correction of personal information should be sent to MTANZ at the address provided at the front of this Agreement.

(11) SECURITY

Every precaution will be taken to protect Exhibitor's equipment. However MTANZ and the venue will not accept responsibility for the loss or damage to exhibits or equipment placed at the venue. In all cases the Exhibitor must assume responsibility for damage of property, accident and injuries to employees, delegates and others.

(12) OTHER REQUIREMENTS

The Exhibitor/contractor/subcontractor shall ensure that all the necessary insurances and licenses are available and current and that the safety and legality of any activity carried out within the venues is beyond question.

The Exhibitor/contractor/sub-contractor must ensure that their workspace is kept neat and tidy so as to avoid any hazards or items likely to cause injury or harm to anyone.

The venue is a strictly no smoking venue and the Exhibitor must adhere to and enforce this policy and the requirements of the Smoke-free Environments Amendment Act 2003 and its amendments. Fire Exits must be kept clear at all times. Exhibitors must comply with all reasonable direction of the venue operator.

(13) FIRST AID

Professional first aid service providers can be organised upon request. MTANZ will have a basic first aid kit on site.

(14) DANGEROUS AND HAZARDOUS SUBSTANCES

Substances that are of a dangerous, flammable, explosive or objectionable nature must not be brought into the premises without formal notification to the Ministry of Business, Innovation and Employment, MTANZ and the venue operator.

Where it is proposed to use toxic materials or fluids, the disposal of such materials requires notification to the Ministry of Business, Innovation and Employment. The nature of the material or fluid and the quantities involved and a copy of the plan for disposal must be forwarded to MTANZ and the venue operator no later than 14 days prior to the exhibition/conference. No more than one day's supply of any hazardous or dangerous substance shall be stored on the stand or within the venue at any time. The remainder must be stored in closed containers in a location as per the Hazardous Substance and New Organisms Act.

(15) COVID-19

The Conference Organiser reserves the right to postpone the 2023 NZOHA Conference in the event of a Covid Level restricted environment. Already incurred cost related to the exhibition and/or sponsorship shall be carried over to the new event dates.

(16) FORCE MAJEURE

In the event a strike, fire, war, government regulation, disaster, civil disorder, curtailment of transportation facilities, or Act of God should render the event execution impossible or the hall, in which the 2023 NZOHA Annual Conference has been scheduled, unusable, refunds of exhibition and/or sponsorship payments may only be distributed once the conference organiser has officially declared in writing that 2023 NZOHA Annual Conference has been cancelled.

(17) DENTAL CODE OF PRACTICE

Exhibitors at this conference must adhere to the guidelines of the Dental Industry Code of Practice 2017 (and amendments). A copy of the Code can be viewed at www.mtanz.org.nz

ANY QUESTIONS ON THE TERMS & CONDITIONS CAN BE DIRECTED TO:

MEDICAL TECHNOLOGY ASSOCIATION OF NZ

PO BOX 74116, GREENLANE CENTRAL, AUCKLAND 1546

PHONE: +64 9 917 3647

FAX: +64 9 917 3651

MELANIE PITTO

EMAIL: MELANIE@MTANZ.ORG.NZ

APPLICATION TO EXHIBIT & SPONSOR

NZOHA Annual Conference | 13 & 14 October 2023

SECTION 1: Company Details

Company Name Contact Name

Postal Address Email Address

Phone

SECTION 2: Exhibition Stand Booking

NUMBER OF SITES

PREFERRED SITES

Option 1 ☐ Option 2 ☐ Option 3 ☐
Refer to the site plan for site numbers

COMPETITOR AVOIDANCE

STAND TYPE

☐ **PREFABRICATED STAND**

Includes white stipple finish walls, power, 2 spotlights and fascia name

.....
Fascia Name

OR

☐ **SPACE ONLY**

☐ tick here to add POWER (an additional \$65.00 + gst)

.....
Name of company doing build if applicable

Applications are allocated on a first-in first-served basis after Sponsors and MTANZ Members.

SECTION 3: Sponsorship Booking

Our company wish to reserve the following sponsorship opportunity (please tick)
Please note Sponsorship Applications must be submitted by 15 May 2023.

Platinum	NZ \$20,000	<input type="checkbox"/>
Gold	NZ \$12,000	<input type="checkbox"/>
Silver	NZ \$9,000	<input type="checkbox"/>
Bronze	NZ \$6,000	<input type="checkbox"/>
Coffee Barista	NZ \$6,000	<input type="checkbox"/>
Speaker	NZ \$3,000	<input type="checkbox"/>
Supporting Sponsor	NZ \$2,000	<input type="checkbox"/>
Seat Drop	NZ \$500	<input type="checkbox"/>
Workshop	NZ \$ by negotiation	<input type="checkbox"/>

Continue over...

SECTION 4: Terms and Conditions

THIS APPLICATION MUST BE SIGNED.

Please ensure that you have read the Terms and Conditions carefully. By signing and returning this Application Form you are agreeing to the Terms and Conditions stated in this Prospectus.

These terms include (but are not limited to):

- > > Booking and Payment Terms (clause 1)
- > > Cancellation Terms (clause 2)
- > > MTANZ Code of Practice Terms
- > > Pack-in and Pack-out Times (as stated in this Prospectus)
- > > Waiver of Liability Terms
- > > Exhibition Space requirements as listed

I accept the Terms and Conditions as stated in the Exhibition & Sponsorship Prospectus.

☐ Please tick box if you wish to receive further information about related services or conferences.

NAME

DATE

AUTHORISED SIGNATURE

PLEASE SCAN AND EMAIL BACK TO MTANZ

MELANIE PITTO

MEDICAL TECHNOLOGY ASSOCIATION OF NZ

EMAIL: EVENTS@MTANZ.ORG.NZ

PH: +64 (0)9 917 3645

FAX: +64 (0)9 917 3651



medical technology
ASSOCIATION OF NEW ZEALAND

EXHIBITION AND SPONSORSHIP LIAISON

For more information and queries, please contact:

Melanie Pitto

Medical Technology Association of NZ

P: +64 (0)9 917 3647

F: +64 (0)9 917 3651

E: melanie@mtanz.org.nz